

1. Introduction

The Order Form Regulations lay down the basic rules to be observed in the halls and on the premises of MCH Swiss Exhibition (Zurich) Ltd. They apply to all persons who are inside the MCH halls and on the MCH premises in the course of an event.

All prices in Swiss Francs (CHF), plus legal VAT, prices per unit, rental prices.

The place of jurisdiction for any disputes arising from this hall rental contract shall be Zurich. Swiss law shall apply to all disputes arising from and in connection with this hall rental contract. The provisions of the Swiss Code of Obligations apply on a subsidiary basis.

Orders received later than 3 weeks before the start of the event are subject to an added charge up to CHF 150.00

Contracted work will be invoiced at cost. The change of installation already finished according to the given plan will be charged separately

Please note that for connections in upper levels of stand we invoice an extra charge of 50% on the indicated price.

For safety reasons, any fittings attached directly to the infrastructure of the building may only be fitted by the official MCH partners. Own connections are not permitted. In case of faulty installations, Messe Zürich, reserve the right to block these connections.

2. Electrical Installation

The electrical installations are subject to Swiss legislation (EleG and NIV) as well as SEV regulations (SN SEV NIN 1000:2016)

For the following installations, the evidence of safety (NIV Art. 37) must be provided to Messe Zürich before the beginning of the exhibition:

Electrical distributor

Plugged connections up to and including 32A

Installations with fixed connections to distributors

Main voltage, 3 x 230V/400V 50 Hz (24 hrs.).

Messe Zürich only mounts main connection onto sockets/couplings. From the main connection, the stand installation can be carried out independently using extension cables and multiple plugs. Own connections are not permitted. In case of faulty installations, Messe Zürich, reserve the right to block these connections. The exhibitor is liable for damage and disturbances that arise from the failure to observe the General Regulations of the Exhibition, the general regulations pertaining to this form or the instructions given by Exhibition's employees. Energy consumption of up to and including 32A must connect an FI safety switch (In=30mA).

All prices are without consumption. The consumption may be charged separately.

3. Rigging - Attaching weights to the hall ceiling

Any suspension fittings (beams, clamps, steel cables) required to be fitted direct to the hall ceiling may be fitted only by the official technicians employed by Messe Zürich. It is not permitted to affix anything to the infrastructure of the building.

Should any of the structural components of the stand need to be affixed to the suspension fittings that are connected direct to the hall ceiling, the exhibitor is permitted to carry out his task himself.

In doing so, he must observe the relevant safety regulations, especially the SUVA (Swiss Accident Insurance Fund) and VPLT (Professional Lighting and Sound Association of Germany) regulations (e.g. steel cable, securing with three clamps etc.). The exhibitor shall be liable for any damage resulting from non-observance of the safety regulations or non-adherence to the stipulated load restrictions.

Messe Zürich can provide you with special equipment, such as chain hoists or similar, if required. Please ask for a quote.

It is compulsory for the draft stand designs to be submitted to Messe Zürich with this form two weeks prior to the start of stand construction work. The stand plans must have the dimensions marked on them. If the suspension points are not on the ceiling rails, they must be configured with a pre-rig. This must be drawn in on the plan. Please note the submission date on the front page. Only then can special permit with the necessary instructions be granted. The necessary technological measures go on the exhibitor's account.

Please note the construction heights in the halls:

Hall 1 + 2: max. 650 cm / lower hall area upon request

Hall 3, 4, 5, 6: max. 550 cm

Hall 7: max 490 cm

4. Cleaning of Booth

Cleaning comprises hovering, emptying wastepaper baskets as well as cleaning the furniture. Cleaning materials and appliances are included in the price. Complaints can only be accepted during the fair. Please contact the Service Center. Extraordinary cleaning work (e.g. slanted glass or extreme dirt) will be charged additionally.

5. Wooden walls / Fascia

The wooden walls may not be painted or glued, but may be faced with fabric or fibreboard.

We would like to draw your attention to the fact that the wooden walls are assembly walls and may contain small holes (from nails) or other irregularities. You have no right to a replacement in such cases. Any disregard will be charged with CHF 40.00 per running metre.

Hall interior walls

The use of the hall's interior walls is subject to a charge if used as a backdrop to demarcate the stand. The interior walls of the hall are all white, but can be painted a different colour on request. The charge includes the compulsory re-painting to white after the event. For painting to specific colour, please enclose colour sample. The standard width of the partition walls (wood and chipboard) are 0.5 or 1 metre. Messe Zürich does not build partition walls for separating neighbouring stands. It is recommended that stands are separated by walls.

6. TV / Radio

Channel charts for TV/Radio:

Messe Zürich: www.cablecom.ch

Automatic tuning/channel search parameters

- Network ID: 43016

- Frequency MHz: 410

- Modulation: QAM64

- Symbol rate: 6900

7. Compressed Air

Please indicate the exact requirements for compressed air (l/min or m³/h), so that we can guarantee the compressed air supply. As far as possible the compressed air (oil-free and filtered air) will be supplied to all exhibitors from the central compressed air production. The compressed air connection (max ¾") is carried out to the distribution point in the stand.

8. Ventilators / extractor hoods

If you are planning on cooking, grilling or frying at your stand, you must order an extractor hood from Messe Zürich for extracting the odours.

The installation may only be carried out by employees of Messe Zürich.

9. Water connections

Please enclose a detailed installation plan with your order. In order to ensure that Messe Zürich can carry out the installation work on time, it is essential that you indicate the planned stand construction deadline and the stand construction company.

The stand will be connected directly to the water supply net of Messe Zürich, according to the General Regulations. The rules of SVGW and IWB/EWZ also apply.

Installation work for water pipes will only be carried out by Messe Zürich or a contractor appointed by them. Independent connections are not permitted. Swiss Exhibition reserves the right to shut down such connections. The exhibitor is completely liable for faults or damage arising from failure to observe these regulations.

The prices include the supply line to an appliance and the installation of the appliance as well as the water consumption and waste-water charges for normal use. Continuous operation of the water supply/waste-water line is not permitted. The connection of additional appliances will be charged separately.

Electrical connections for rented appliances have to be ordered separately.

10. Telephone, Telefax

Direct Line from Swisscom for EC-Card-Terminal, PC-Modem

Exhibitors are responsible for rented apparatus until it is returned.

Standard phones and fax machines brought by the exhibitor are allowed. Phones and fax machines have to be installed to sound frequency. A Raichle TT-83 or RJ45 plug or an adapter is necessary for the connection.

The costs for calls and connections are charged separately.

Datenübertragungs-Mietleitungen

Kupfer-Mietleitung: private Ausrüstung, keine garantierte Datenübertragungsgeschwindigkeit.

Swiss-Link-Voice-Mietleitung: private Ausrüstung, analoge Leitung im Sprachbandbereich.

Swiss Link-Data-Mietleitung Swisscom-Modem inkl. digital, garantierte Datenübertragungs-Geschwindigkeit.

11. ISDN

Swissnet PRA connections contain a 100 direct dial number block. Please indicate the required number of stored numbers on the order form.

The ISDN connections are switched directly to the grid and are installed ready for operation with NT_2 a/b end devices (analogue/digital channels).

The costs for calls and connections are charged separately.

12. Internet

You may not connect up hubs or switches that you have brought with you to the Operator network for security reasons.

You will be given a physical connection in the form of a cable with an R1-45 plug. In other words, to connect up a single PC, you need an Ethernet card with an R1-45 socket. Only one appliance is to be connected up to this connection. The customer is responsible for configuring the network inside their stand.

If you order more than two connections, you will be provided with a switch or, in special cases, with a router with the corresponding ports (R145 interface). IP addresses, sub-network masks, default gateways and DNS servers will be allocated automatically via a DHCP server. Please remove proxy settings in Internet Explorer.

The exhibitors are themselves responsible for the security of their PCs as well as for ensuring that no viruses, worms or Trojan horses are introduced into the exhibition network.

Exhibitors can make unlimited use of the internet, with no maximum traffic loads. During the stand construction period and also for the entire duration of the exhibition, exhibitors have access to a high availability data network. Availability is guaranteed on the basis of "shared and best effort".

Support during stand construction and for the duration of the exhibition

Technicians will be available on-the-spot during the stand construction period and for the duration of the exhibition. You can contact them via the Service Centre, Tel. 058 206 51 12.

Support is available to you free of charge for the network connections that you have ordered. Charges are levied for planning and installation work, and also for additional or special configuration requirements at the Zurich